

Downley Parish Council
Minutes of a meeting of the Parish Council
Held in the Downley Memorial Hall on the 10th October 2017 at 19.45

1 Attendance

Chairman Cllr C Burslem, Cllr Bowden, Cllr Chandarana, Cllr Lazenby, Cllr Loadman, Cllr Monroe-West, Cllr V Srao, Cllr Steneskog

Apologies received from Cllr Egmores, Cllr Mallen

District Councillor Paul Turner was in attendance

Nine members of the public were present.

2) Declaration of interest in items on the agenda (7632/10/17)

Cllr Chandarana declared an interest in agenda item 8

3) Minutes of the Previous meeting (7633/10/17)

The minutes were agreed as correct and signed by Cllr Burslem

4) Speed Indicator Device (7634/10/17)

Morelock Signs presented to the Council. Councillors were shown a preview of how a device from Morelock would operate. A decision will be made by Councillors regarding which SID device to purchase.

5) Adjournment for Public Questions (7635/10/17)

A member of the public wanted to give thanks to the DCPS for the new information board on the Common. The Clerk will pass thanks on.

6) Red Kite Q&A (7636/10/17)

Two representatives from Red Kite attended the meeting and answered questions that had been collected prior to the meeting by the Clerk.

Questions were as follows –

1. Will all the properties be social housing?

None of the housing in Downley site will be Social Housing. The planning application is a joint application with Queensmead in Loudwater. The social housing aspect of the application will be in Queensmead. The houses in Downley will be sold at market value.

2. How much parking will be provided for each house / flat once building is complete. Each property will have a driveway for two cars.

3. How will building vehicles access the site and where will they park during building? If planning is permitted a Construction Management plan will be drawn up. The Council will be provided with a copy.

4. Will the road be kept clean during building as Jubilee Road rarely sees council vehicles, particularly road cleaners and gritters.

The road will be cleaned weekly, this is a legal requirement when developments are being built.

5. Will there be any changes to the road layout as a result of this development? None currently planned.

6. Will there be any 5 bedroomed properties - This has not been decided yet

7. Are there any plans to submit amended plans and change the design from three to two stories as three stories houses will go against what the Downley Village design plan stipulates. The houses are not three stories they are two stories with loft conversions.

7) Chapel Street – Traffic Issues (7637/10/17)

Residents are concerned because Chapel Street is frequently blocked by Pub traffic, High Street users and users of the Montessori Nursery. The Clerk will contact the nursery and the Pub and ask that users of these venues park considerately.

8) Street Light Narrow Lane (7638/10/17)

The Clerk obtained a quote for a street lamp on Narrow Lane as per request. The quote is from SSE and is approx. £2k. This will be discussed at the next assets committee meeting.

9) Post Office discussion (7639/10/17)

As no representative from the Starlight Stores was available this item will be removed from the agenda.

10) Reports from District and County Councillors (7640/10/17)

Cllr Paul Turner reported that the Local Plan will be out for consultation in weeks. Responses will accompany the plan to the inspector. WDC are planning on enforcing HMOs to be fully licensed in January 2018.

11) Planning applications – (7641/10/17)

Planning applications –

A) PM/17/07473/FUL – 68 Gosling grove - Householder application for construction of two storey side extension and erection of 2 x gates. If approved this would be the first extension of this type on Gosling Grove. Whilst this area is outside of the conservation area consideration still needs to be made to conserve the sense of space that this road has. WDC needs to be mindful not to set a precedent that could lead to a wider infil that pushes houses into green spaces. Clerk to submit Objections.

B) AHC/17/07526/CTREE – The Cottage , Downley Common- Fell 1 x group of 4 Norway spruce trees (G1). No comment from Council

C) SN/1707335/FUL/ 26 Plomer Green Avenue - Erection of 1 x 4 bed detached dwelling with attached single garage.

The application form states "New residence will be for applicant's own use" presumably with a view to remove concerns (and requirements for) a parking easement. This could potentially pose a right of way issue. Council propose a mandate that the two properties sited on 26 Plomer Green Avenue have a requirement/mandate not to be split or subdivided and request that a parking easement be defined from the outset.

It is noted that, even though the property is for applicant's own use, the garden spaces for each property has been identified and allocated. This may suggest a longer-term goal to sub-divide once works have taken place. Given this, it is suggested a parking easement be defined from the outset for the clarity of all parties.

There is further need to consider where refuse is left for collection if this is to be shared drive. Provisions should be made now.

There is insufficient access between the NW boundary and "EXITING SEMI-DETACHED PROPERTY" to afford access. It is not possible to determine this as there is no paper size to the submitted drawing. Clerk to submit Objections.

Decision Notices

A) Ref. No: 17/07203/CTREE - Land Opposite Diamond Cottage Moor Lane Trim back up to Chestnut paling tree by 1.87 meters to 1 x Yew Tree (T1), crown reduction by 6 meters to 2 x Plum trees (T2 & T4), crown reduction by 3 meters to 1 x Plum tree (T3) and trim away from roof and guttering of garage and road by 1.8 meters to numerous Hawthorne, Holly and Plum Trees (T5+) - Status: Not to make a Tree Preservation Order

B) Ref. No: 17/07002/CTREE - The Hawthorns Downley Common - Crown thin to Fir Tree (T1) by 20% to reduce sail area - Status: Not to make a Tree Preservation Order

C) Ref. No: 17/06957/FUL - 49 Commonsides - Householder application for construction of single storey front extension and rear bi-fold doors - Status: Application Permitted

D) Ref. No: 17/06857/FUL | - Householder application for construction of single storey rear/side extension, first floor front extension and new front porch extension - 17 Jubilee Road - Status: Application Permitted

E) Ref. No: 17/06775/FUL - 32 Westover Rd - Householder application for construction of single storey front, side and rear extension, extension of front entrance canopy roof and changes to exterior finishes (render colour) following demolition of existing garage and removal of existing chimney - Status: Application Permitted

F) Ref. No: 17/06622/FUL - 4 Middlebrook Road - Householder application for construction of raising of roof, roof extensions and alterations including x3 front and x3 rear dormer windows, part single / part two storey front and side extensions, conversion of garage to habitable accommodation and widening of existing vehicle access - Status: Application Permitted

12) Correspondence (7642/10/17)

- There are a number of training courses available to Cllrs on the BALC website. Cllrs are asked to let the Clerk know if there are any they want to attend.
- Community Impact Bucks are hosting a number of courses for volunteers, details have been sent to Councillors.
- Cllr Gays family are raising money for further research into Idiopathic Pulmonary Fibrosis. There will be three fund raising events. Monday 6th November at the Community Centre, Monday 13th November at the Coffee Stop and Monday 11th December at the Downley Community Centre.

- The Council has been approached by a company that installs outdoor gym equipment. The Clerk will contact them for further information.
- The Downley Day Committee are accepting grant applications

13) Reports and minutes of Committees (7643/10/17)

Cllr Loadman gave an overview of the Communication group meeting. The website is currently being upgraded. The deadline for articles in the Village news is the end of October. The group have £10,000 in the bank. They would like some of this money to go to good causes in the Village.

Cllr Bowden gave an update on the Allotment Committee meeting. Allotments will be on the agenda for the November meeting,

14)To consider resolutions and items for discussions which have been notified-
(7644/10/17)

It was resolved to donate £200 to a charity that Councillor Gays family are supporting.

14)Accounts (7645/10/17)

Accounts.

Please find items set out below for payment by the Council.
Items to be approved in October 2017

Payee	Cheque Number	Amount
Downley Memorial Hall - Sept meeting (replacement of chq 1473)	1483	15.00
Bucks Playing Fields Association - subscription	1484	20.00
D Egmore - Cllr expenses -Security camera SD card	1485	21.79
J Harron - final Payroll fee 2017	1486	48.00
EF Clean - Bus stop maintenance	1487	145.00
TP Jones & Co LLP - Payroll services 2017 (new provider)	1488	230.40
Excel Office supplies	1489	231.60
DOSCA-Library & venue hire	1490	274.00
Mazars - Audit Fees 2018	1491	510.00
TBS Hygiene - Dog waste collection June, July, Aug	1492	608.40
Chiltern Rangers - Gosling grove pond	1493	660.00
Wycombe Wanderers FC - Bonfire Security	1494	1,200.00
C Masters - Clerks salary & Expenses	1495	1,482.97
KAD - Grass maintenance & Trees Jubilee green	1496	2,484.00
Total		7,931.16

- Bank balance as at 26th September 2017 = 142,600.31
- Payments made in October 2017 = £7931.16
- Current Balance £140,600.31 - Payments made £7931.16 = £132,669.15

Balance includes second precept payment of £48,335.00

15) Date of Next Meeting ((7646/10/17)

14th November 2017 at the Downley Memorial Hall

15) Date and Place of Next Meetings of Committees (7647/10/17)

Festival Committee Meeting

16 Closure of the Meeting (7648/10/17)

The Chairman closed the meeting at 21.45

Chairman _____

Date _____