

**Downley Parish Council**  
**Minutes of a meeting of the Parish Council**  
**Held in the Downley Memorial Hall on the 9<sup>th</sup> January 2018 at 19.45**

**1 Attendance**

Chairman Cllr C Burslem, Cllr Chandarana, Cllr Bowden, Cllr Egmore. Cllr Lazenby, Cllr Loadman, Cllr Steneskog, Cllr Monroe-West

Apologies received from Cllr Mallen

District Councillor Paul Turner was in attendance

Four members of the public were present.

The Clerk – Chettina Masters taking minutes

**2) Declaration of interest in items on the agenda** (7677/01/18)

None

**3) Minutes of the Previous meeting** (7678/01/18)

The minutes were agreed as correct and signed by Cllr Burslem

**4) Adjournment for Public Questions** (7679/01/18)

A member of the public mentioned the following –

They were pleased with the LED lights on the High Street, the grass on the Common appears to be being cut too often. The Clerk will look into the contractual arrangements. Allotments were discussed at length under item five.

**5) Allotment Management** (7680/01/18)

Cllr Bowden proposed that the Allotments be self-financing from April 2019. The Council will continue to maintain the plots to a standard until then but plot holders will be expected to maintain their sections of land after that. This discussion involved a member of the public who was concerned that the plot holders rent was subsidising the rent of Mannings Field. Cllr Burslem stated this was not the case and the rent of the Allotments and Mannings Field is separate. Cllr Burslem said that if the plot holders formed an association they would have more control over decisions made at the Allotment gardens. Rent increases can not be ruled out in the near future. The decision to make the plots self-financing would be discussed at a later date.

**6) Fly Tipping (7681/01/18)**

There has been increased reports of fly tipping in the Village. All fly tipping needs to be reported to 101 and Bucks CC. The Clerk will keep the Council updated on any new reports.

**7) Report from District Councillor (7682/01/18)**

No decision yet on a Unitary Authority.

A request has gone to TVP to ask them to increase Officers and Community Policing. WDC are putting a policy in place to enable regulation and licensing of HMOs

**8. Planning Applications and Decision Notices. (7683/01/18)**

Planning applications –

A) MPJ/17/08207/FUL – 35 Plomer Green Avenue - APPLICATION FOR: Householder application for construction of part two storey, part single storey side and rear extension. Objection from Council- The Parish Council would like clarification on the size of this extension.

B) MPJ/17/08243/FUL- 24 Sunny Croft - APPLICATION FOR: Householder application for construction of single storey rear extensions, single storey front porch extension and new pitched roof over existing garage. No comment from DPC

C) SCLARK/17/08401/CTREE – Land Opposite Diamond Cottage- APPLICATION FOR: Reduce group T5 by trimming away from roof & guttering of garage & road by up to a maximum of 3m. No comment from DPC

D) MPJ/17/08295/FUL- 115 Littleworth Road- APPLICATION FOR: Householder application for construction of part two storey, part single storey side/rear extension.

No objections from DPC but the Council would like due care and consideration given to this application as it is in a Conservation area.

E) MPJ/17/08300/FUL – 21 Ford Way - APPLICATION FOR: Householder application for construction of two storey rear extension. No comment from DPC

Decision notices

F) Ref. No: 17/07976/FUL -28 White Close - Householder application for construction of single storey rear extension plus side and rear covered area - Status: Application Permitted

G) Ref. No: 17/07975/CLP | - 28 White Close- Certificate of lawfulness for proposed construction of hip to gable end roof extension, 1 x rear dormer window, 2 x roof lights to front and 1 x window in gable end in connection with loft conversion - Status: Grant Certificate - Proposed Development

H) Ref. No: 17/07867/FUL - 16 South View - Householder application for the demolition of existing conservatory and construction of single storey rear extension, replace side door with window and replacement front porch - Status: Application Permitted

I) Ref. No: 17/07974/FUL - 5 Curlew Close - Householder application for the construction of single storey front/side extension, conversion of existing attached garage

to habitable room, alterations to fenestration and associated works - Status: Application Permitted J) Ref. No: J)17/07683/FUL - Householder application for construction of replacement timber garden shed Moor Cottage Plomer Green Lane - Status: Application Permitted

J) Ref. No: 17/07473/FUL - 68 Gosling Grove - Householder application for construction of two storey side extension and erection of 2 x gates - Status: Application Refused

**8) Correspondence (7684/01/18)**

- There will be a charity concert for Cllr Barry Gay on the 27<sup>th</sup> April, details to be circulated.
- Cllr induction training will be held on the 29<sup>th</sup> January for Councillors to attend
- There are a number of training courses available for Councillors by BALC, Clerk will circulate the details

**9) Reports from other Committees (7685/01/18)**

None

**10). To consider Resolutions and Items for discussion which have been notified-**

(7686/01/18)

None

**11) Accounts and draft budget 2018** (7687/01/18)

Items were approved by the Council and cheques duly signed.

**Accounts.**

Please find items set out below for payment by the Council.

Items to be approved in January 2018

<b>Payee</b>	<b>Cheque No</b>	<b>Amount</b>
Downley War memorial hall - Venue hire	1582	£15.00
John Morris- Library expenses	1583	£167.94
Dosca- Venue hire Dec 2017	1584	£281.50
HMRC- Employers tax & NI	1585	£308.85
TBS Hygiene - Dog waste collection Dec 2017	1586	£468.00
SEE Street lighting maintenance charge Dec 2017	1587	£744.14
C Masters - Clerks salary & Expenses	1588	£1,383.69
KAD - Grass maintenance. Trees & paths, bollard maint, tree removal	1589	£2,340.18
<b>Total</b>		<b>£5,709.30</b>

- Bank balance as at 30<sup>th</sup> December 2017 = £112,056
- Payments made in January 2018= £5,709.30

**15) Date of Next Meeting-** (7688/01/18)

13<sup>th</sup> February 2017 at the Downley Community Centre

**15) Date and Place of Next Meetings of Committees** (7689/01/18)

None

**16 Closure of the Meeting** (7690/01/18)

The Chairman closed the meeting at 21.00pm

Chairman \_\_\_\_\_

Date \_\_\_\_\_