

Downley Parish Council
Minutes of a meeting of the Parish Council
Held in the Downley Community Centre 13th February 2018 at 19.45

1 Attendance

Chairman Cllr C Burslem, Cllr Bowden, Cllr Chandarana, ,Cllr Egmore, Cllr Lazenby, Cllr Loadman, Cllr Monroe-West, Cllr R Sapsford, Cllr V Srao, Cllr W Steneskog

County Councillor Wendy Mallen and District Councillor Paul Turner were in attendance

One member of the public present.

The Clerk – Chettina Masters taking minutes

2) Declaration of interest in items on the agenda (7691/02/18)

None

3) Minutes of the Previous meeting (7692/02/18)

The minutes were agreed as correct and signed by Cllr Burslem

4) Adjournment for Public Questions (7693/02/18)

None

5) Allotment Management (7694/02/18)

An Allotment management meeting will take place on the 28th February.

Councillors took a vote to decide if the Allotments should be self-financing from the next financial year. The Council voted unanimously that the Allotments should be self-financing. The Allotment holders will be advised that it would be beneficial to them to form an Allotments Association. This will all be covered in the meeting on the 28th February. A memorial seat at the Allotments was discussed.

6) Fly tipping (7695/02/18)

There has been more fly tipping in the Village. Clerk is liaising with the DCPS and Bucks County Council with a view to implementing CCTV in fly tipping hotspots. There has been an increase in reports of fly tipping in the Village. All fly tipping needs to be reported to 101 and Bucks CC. The Clerk will keep the Council updated on any new reports.

7) Gosling Grove Pond Community Project (7696/02/18)

The next phase of the pond maintenance project is tree management work. This will involve reducing the bulk of the trees around the edge by about 25% . Work is scheduled to commence in March and will involve tree surgeons. Equipment will be on site for at least three days. The Council expressed thanks to Clive for all of his hard work on this project, it would not have been possible without his time and effort.

Cllr Paul Turner has generously donated his ward budget towards the Pond regeneration project, the Council are extremely grateful for this valued contribution.

8) DPC Website (7697/02/18)

The DPC website was subject to a malware attack and is currently offline. The Clerk will obtain quotes for a web designer so that a new site can be installed.

9) Trial LEDs on the High Street (7698/02/18)

There has been a mixed reception to the lights on the High Street, the Clerk will be contacting lighting providers to see what the options are for LED lights. A proposal will be put together to give to providers for quotes to be obtained. Item to go back on the agenda in March for an update.

10) Library Redevelopment (7699/02/18)

A working party will be meeting in March to discuss the redevelopment of the Library.

11) Best Kept Village (7700/02/18)

We will be entering BKV this year, Clerk will liaise with the Downley School to ask for engagement from them. The CIA group will lead on this

12) Outstanding Planning Applications (7701/02/18)

Burrows House was discussed, this application is still pending due to WDC waiting for further information from the applicant

13) SID Device (7702/02/18)

Revised guidance has been received from Bucks Highways, criteria will be looked at and an order placed.

14) Pot Holes (7703/02/18)

Numerous pot holes have been reported around the Village. Residents are encouraged to report them via the Bucks CC website.

15) Reports from County Councillor and District Councillor (7704/02/18)

Cllr Mallen gave an update to the Council on matters including the recent Children Services report and Adult Social Care, Pot hole fixtures and Highways Maintenance at Handy Cross. Cllr Turner updated on the Local Plan and phases yet to be worked on.

16. Planning Applications and Decision Notices. (7705/02/18)

Planning applications –

A)MPJ/17/08483/FUL – 16 Curlew Close - APPLICATION FOR: Householder application for construction of single storey side extension

The application is for a single story extension to the east of the property, and to return ground floor storage/habitable space to a garage. The proposed extension will have minimal impact on the street scene, and it is stated that all materials will match existing.

No comment from DPC

B)AHC/18/05166/CTREE - Vale Cottage - APPLICATION FOR: Tree works as per schedule DCPS are aware of this application, no comment from DPC

Decision notices

C) Ref. No: 17/08401/CTREE |- Land Opposite Diamond Cottage Moor Lane Downley- Status: Not to make a Tree Preservation Order Reduce group T5 by trimming away from roof & guttering of garage & road by up to a maximum of 3m #

D) Ref. No: 17/08298/CLP -3 Westover Road-Status: Grant Certificate - Proposed Development .Certificate of lawfulness for construction of part hip/part gable end roof extension, 1 x rear dormer window and 1 x rear and 2 x front roof lights in connection with loft conversion

E) Ref. No: 17/08263/CTREE-1 Commonside Downley Received: Wed 29 Nov 2017 Status: Not to make a Tree Preservation Order Crown thin by approx 25% and reduce canopy by 1 metre max to 2 x Apple trees and fell 1 x small Plum tree

F) Ref. No: 17/08374/FUL - 26 Talbot Avenue -Status: Application Permitted Householder application for erection of single storey rear extension

G) Ref. No: 17/08243/FUL - 24 Sunny Croft -Status: Application Permitted - Householder application for construction of single storey rear extensions, single storey front porch extension and new pitched roof over existing garage

H) Ref. No: 17/08207/FUL-35 Plomer Green Avenue- Status: Application Permitted - Householder application for construction of part two storey, part single storey side and rear extension

I) Ref. No: 17/08141/FUL -15 Narrow Lane-Status: Application Permitted Householder application for construction of dropped kerb -

J) Ref. No: 17/08003/FUL - DBS House Plomer Green Lane- Status: Application Permitted Householder application for removal of a poly tunnel and construction of detached ancillary single storey garden room

17) Correspondence (7706/02/18)

- Clerk has received correspondence regarding a memorial plaque on Plomer Green Lane. Clerk will contact Bucks Highways for guidance.
- Thames Valley Orienteering have requested use of the Common in 2019 for a training day. West Wycombe Estates has approved the usage.
- There are a number of training courses available for Councillors by BALC and

18) Reports from other Committees (7707/02/18)

None

19). To consider Resolutions and Items for discussion which have been notified-

(7708/02/18)

To consider Resolutions and Items for discussion which have been notified-

- Resolution to approve £2460 spend on the Godling Grove Pond for essential works as previously budgeted for.

The Council resolved to approve £2460 expenditure on the Gosling Grove Pond

20) Accounts and draft budget 2018 (7709/02/18)

Items were approved by the Council and cheques duly signed.

Accounts.

Please find items set out below for payment by the Council.

Items to be approved in February 2018

Payee	Cheque No	Amount
TBS Hygiene - Dog waste collection Dec 2017	1598	£187.20
Dosca- Venue hire Jan 2018	1599	£250.00
C Masters - Clerks salary & Expenses	1600	£1,533.54
HMRC- Employers tax & NI	1601	£1,766.77
KAD - Grass maintenance, hedging, bollard replacement, fence repairs	1602	£3,066.17
Total		£6,803.68

- Bank balance as at 31st January 2018 = £108,282.09
- Payments made in February 2018= £6,803.68

21) Date of Next Meeting- (7710/02/18)

13th March 2018 at the Downley Memorial Hall

15) Date and Place of Next Meetings of Committees (7711/02/18)

None

16 Closure of the Meeting (7712/02/18)

The Chairman closed the meeting at 21.30pm

Chairman _____

Date _____