

Downley Parish Council
Minutes of a meeting of the Parish Council
Held in the Downley War Memorial Hall 13th March 2018 at 19.45

1 Attendance

Chairman Cllr C Burslem, Cllr Bowden, Cllr Chandarana, Cllr Egmores, Cllr Lazenby, Cllr Loadman, Cllr Monroe-West, Cllr R Sapsford, Cllr V Srao, Cllr W Steneskog

Apologies - County Councillor Wendy Mallen and District Councillor Paul Turner

Four members of the public present.

The Clerk – Chettina Masters taking minutes

2) Declaration of interest in items on the agenda (7713/03/18)

Cllr Loadman declared an interest in item 17

3) Minutes of the Previous meeting (7714/03/18)

The minutes were agreed as correct and signed by Cllr Burslem

4) Adjournment for Public Questions (7715/03/18)

Members of the public raised concerns about planning application for Hughenden Hall. Members of the public feel that the proposed plans go against the Downley Village design statement and that views across the Common and in Conservation areas should be protected. It was stated that there are inaccuracies in the planning application and that members of the public would like the Parish Council to object to this application.

5) Reports from County Councillor and District Councillor (7716/03/18)

Apologies received.

6) Emergency Plan- Inclement weather (7717/03/18)

A working party is in place for an emergency plan. An update will be given to Council when available. Street Association will be discussed at the next CIA meeting.

7) SID Device (7718/03/18)

Two devices are in the process of being ordered, LAF funding of £1500 has been confirmed.

8) Lighting Update(7719/03/18)

Thanks to Clive for all of his work on this project, a letter has been drafted to go to potential suppliers, to be sent round to Councillors for feedback. It will then be sent onto suppliers. Clerk to update the Council in due course.

9) DPC Website (7720/03/18)

The Clerk has obtained three quotes from web designers. One of them stood out as being the best value for money and also the most suitable. The Clerk will start the process of getting the new website built. Thanks to Cllr Bowden for his ongoing support with the website.

10) Annual Parish Council Meeting (7721/03/18)

It was agreed that the Annual meeting of the Parish Council will be on the 8th May at 7.30pm., the monthly Parish Council meeting will follow at 7.45pm.

11) Bench Request (7722/03/18)

A request for a memorial bench at the Cricket pitch has been received. The preservation society do not have any objections to a bench on the Cricket Pitch, benches elsewhere on the Common are being discouraged. There maybe potential for refurbishing benches already on the Cricket pitch, Clerk to explore these options with the people requesting the bench.

12) Moor Lane (7723/03/18)

The condition of the road outside the Moor Lane church is becoming increasing damaged. There are large pot hole and maintenance is needed. The Clerk has contacted West Wycombe estates and asked for a meeting to discuss the road and has also contacted the Local Area Technician at Bucks County Council. The Clerk will report back to the Council on any progress made.

13) Cllr Gay Memorial (7724/03/18)

An Oak tree will be planted on the Common in memory of Councillor Gay and bench at DOSCA will be inscribed. A memorial walk for Councillor Gay will take place on the 19th March and a memorial concert will take place eon the 27th April. Councillors are encouraged to attend.

14. Planning Applications and Decision Notices. (7725/03/18)

A) 5 White Close- Ref. No: 18/05464/FUL - Householder application for construction of part two storey, part single storey side/rear extension, canopy roof to front and creation of new access

B) Hughenden Hall Plomer Green Lane - Ref. No: 18/05433/FUL- Householder application for erection of two storey side extension with single storey linked extension to office & single storey extension to existing carport –

Objection: It is not clear from the Design and Access statement how the listed features of Hughenden Hall and structure to the north are to be preserved (or enhanced). The Design & Access Statement states in "Planning History" that "Although the barns are not listed, they sit within the curtilage of Downley Farm Cottage which is a listed building.." The Historic England website however makes reference to two listings pertinent to this application (i) SU8472195281 indicates it the building now referred to as Hughenden Hall and (ii) SU8472095299 that forms part of the car port to the North of Hughenden Hall. No reference is made to these listings or the manner in which listed status have been recognised or addressed within the planning process.

C)18 Littleworth Road - Ref. No: 18/05293/FUL - Householder application for erection of single storey rear extension and adjacent terrace following removal of conservatory to side – No comment from DPC

D)27 Gosling Grove - Ref. No: 18/05237/FUL |- Householder application for construction of single storey rear extension to house – No comment from DPC

E)5 Plomer Hill- HSMITH/18/05054/FUL- Erection of 2 x 3 bed dwellings located on an existing residential plot with associated parking-

Objection - The Proposed site plan shows six parking spaces for the proposed new builds, but two spaces are allocated for the existing property. This road sees cars racing down the hill (or accelerating to climb it) and this is compounded by traffic coming in from either side (from both Southfield road and Pheasant Drive). This is already a busy junction, but it is noted that the MyWycombe site shows Plomer Hill (down the hill, at the junctions of Southfield road & Pheasant Drive and outside the site) is categorised as "High" for surface water flooding, adding greater peril. Increasing traffic from the proposed development seems unwise. This point is overlooked in the Highway Access Statement.

Decision notices

F)Vale Cottage Moor Lane- Ref. No: 18/05166/CTREE- Various tree works - Status: Not to make a Tree Preservation Order

G)16 Curlew Close - Ref. No: 17/08483/FUL- Householder application for construction of single storey side extension - Status: Application Permitted

H)21 Ford Way Downley - Ref. No: 17/08300/FUL - Householder application for construction of two storey rear extension - Status: Application Permitted

I) 30 Lyndhurst Close -)Ref. No: 17/08292/FUL- Householder application for construction of first floor rear/side extension, two storey bay window and conversion of garage to habitable accommodation - Status: Application Refused

J) 115 Littleworth Road- Ref. No: 17/08295/FUL- Householder application for construction of part two storey, part single storey side/rear extension - Status: Application Permitted

17) Correspondence (7726/03/18)

- A member of the Public has contacted the Council asking if a duck house can be placed in the Gosling Grove Pond, this will be considered in phase three of the pond redevelopment.
- The Clerk has been contacted to ask if there is a volunteer scheme in the Village whereby people transport members of the public to hospital appointments. There is currently no service like this in Downley
- The Clerk has been contacted to ask that the trees in Falcon Rise are cut back as they are encroaching on the properties. It is believed that these trees are not the responsibility of the Council.

16) Reports from other Committees (7727/03/18)

A DCPS meeting took place and discussed the following -Fly tipping, tree maintenance, live planning applications on the Common and memorial benches.

Cllr Lazenby and Cllr Bowden had a meeting planned with Allotment representatives but the Allotment representatives did not attend.

17). To consider Resolutions and Items for discussion which have been notified-
(7728/03/18)

To consider Resolutions and Items for discussion which have been notified-
Resolution to approve a grant of £255 to Butterfly House Hospice

The Council resolved to approve the grant request from Butterfly House for £255

20) Accounts(7729/03/18)

Items were approved by the Council and cheques duly signed.

Payee	Cheque No	Amount
Cllr D Egmores - Training course Expenses	1603	£5
Downley War Memorial Hall - Venue hire	1604	£15.00
Best Keep Village Competition entry	1605	£25
Cllr R Bowden- Web site expenses	1606	£12
Excel Office Supplies - Stationary /Ink	1607	£153.69
TBS Hygiene Ltd-Dog waste collection Jan 18	1608	£187.20
DOSCA - Venue hire Feb 18	1609	£250
ASW- Festival Marquee Hire	1610	£800
West Wycombe Estate - Mannings Field Rent	1611	£750
KAD Garden Supplies -Grass maintenance Feb 18	1611	£1,360.00
ACC Contracting - Tree works Gosling Grove	1612	£1,500.00
C Masters - Clerks salary & Expenses	1613	£1,521.88
		£6,579.77

- Bank balance as at 28th February 2018 = £101,761
- Payments made in March 2018= £6,579.77

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21) Date of Next Meeting- (7730/03/18)

10th April 2018 at the Downley Community Centre

15) Date and Place of Next Meetings of Committees (7731/03/18)

CIA meeting on the 29th March 2018

16 Closure of the Meeting (7732/03/18)

The Chairman closed the meeting at 21.30pm

Chairman _____

Date _____