

**Downley Parish Council**  
**Minutes of a meeting of the Parish Council**  
**Held in the Downley Community Centre 12<sup>h</sup> June 2018 at 19.45**

**1 Attendance**

Chairman Cllr C Burslem, Cllr P Loadman, Cllr Bowden, Cllr Egmore, Cllr Lazenby, Cllr Monroe-West, Cllr Sapsford, Cllr Srao.

District Councillor –Paul Turner  
County Councillor- Wendy Mallen

**Apologies** – Cllr Chandarana

Sixteen members of the public were present

**2) Declaration of interest in items on the agenda** (7767/06/18)

Cllr Lazenby declared an interest in planning item 19 Ford Way

**3) Minutes of the Previous meeting** (7768/06/18)

The minutes were agreed as correct and signed by Cllr Burslem.

**4) Adjournment for Public Questions** (7769/06/18)

Serious concerns were raised by members of the public regarding planning application 18/06360 land adj to Silvergate, Downley Common. There is strong objection to this planning application in the Village. Concerns include access and visibility on the lane, the overall proposed design of the property, drainage and the imposing nature of a new build on the Common. The Parish Council will be supporting these objections. This application will be on the agenda for the July meeting.

Residents on Middlebrook Rd raised concerns about road safety, there are regular accidents on this road. The Council will be placing one of the new speed indicator devices on Middlebrook Rd to monitor the speed of vehicles.

A resident attended to discuss an accident on Pheasant drive, a child was hit by a car. The Council will be placing a device on this road and liaising with the Police about further road safety measures.

Planning application 18/06166 Land adjoining Old Farm Road was discussed. There are concerns by residents that this proposed build is intrusive and overbearing. The proposed build will be going in a garden, not adjoining land. It has been reported that development has already started on this site. This will be reported to WDC. Residents are encouraged to report all concerns.

Grass verges are being damaged in the Village by people parking inconsiderately. A resident from Littleworth Rd felt very strongly that the use of the Scout Centre is contributing to the damaged verges. The Clerk will contact the local area technician and ask that they visit to assess the damage.

**5) Reports from County Councillor and District Councillor (7770/06/18)**

Cllr Mallen updated on secondary school allocations in Bucks, parking matters including Hughenden Boulevard and The Pastures, the app Fix my Street, a collaboration between the NHS and Social Services. Unitarity results are expected in July.

Cllr Turner gave an update on proposed plans for maintenance vehicles parking on the Rye and other matters including phase five of the town redevelopment plan.

**6) Quad bikes and Anti Social behavior (7771/06/18)**

Quad bikes are frequently being used on the Common and on the green in Disraeli. The Clerk will contact the PCSO. Bollards should be considered for the green in Disraeli, LAF funding should be explored. the Clerk will support Cllr Sapsford on this application.

**7) Road Safety on Pheasant Drive and Middlebrook (7772/06/18)**

This item was discussed under public questions, a SID device will be placed on these roads, the Clerk will monitor the situation.

**8) Resilience Plan (7773/06/18)**

Cllr Loadman gave an overview of the project and the last working party meeting. This will be publicised on Downley Day and is a work in progress. Further updates will be given following the next meeting. Parish Councils are encouraged by Bucks County Council to have an emergency plan in place.

**9) Memorial Book (7774/06/18)**

A recognition book is being considered by the Council to recognise the excellent work carried out in the Village by volunteers. The Council agreed that this was a very good idea the Clerk will look into the options available and update the Council.

**10) Downley Day planning (7775/06/18)**

Councillors would like the following advertised on Downley Day- New SID devices, Gosling Grove project, LED lighting and the new DPC website.

**11) Annual Audit Governance (7776/06/18)**

Cllr Burslem read the full governance statement out to the Council and the Audit paperwork was duly signed by the Chairman and the Clerk.

**12) Planning Applications and Decision Notices (7777/06/18)**

**A)9 Green Leys, HP13 5UH -18/06274/FUL** - Householder application for construction of single storey front and rear extensions-No Objection from DPC

**B)130 Southfield Road, HP13 5LD -18/06175/CLP** - Certificate of Lawfulness Proposed for erection of single storey side extension. Objection from DPC - This proposal will almost sit on the boundary with no. 128 Southfield road. Permitted Development so close to a neighbour should be no higher than three metres but the proposed new extension is proposed to be 3.65m high.

**C)Land Adjoining 5 Old Farm Road, HP13 5LP -18/06166/OUT** - Outline application (including details of access & layout) for erection of pair of semi-detached dwellings with some matters reserved-Objection from DPC-OBJECTION

The outline plans do not clearly outline how the required parking spaces (two per property, according to Buckinghamshire Countywide Parking Guidance, Sept '15) are to be accommodated. Furthermore, prior plans (0805468OUT) were refused based on the inadequacy of the vehicular access, a narrow gap in the built form and not compatible with the size and character of the proposed dwelling. The outline plans in 18/06166/OUT will still result in a cramped development as no suitable modification has been made to the access arrangements.

**D)18 Hithercroft Road, HP13 5LS - 18/06126/FUL** - Householder application for construction of ground floor rear extension, first floor side/rear extension over existing garage and new extension and insertion of 2 x rooflights in existing roof, 1 x rooflights in first floor extension and construction of pitched roof over existing front porch.No objection from DPC.

**E)112 Littleworth Road, HP13 5UY - 18/06112/FUL** - Householder application for construction of single storey rear extension, hip to gable roof extension, rear dormer with 2 x windows and insertion of side window in connection with loft conversion. Objection from DPC- The creation of a third storey is against the Downley Village Design statement and may result in overshadowing of neighbours

**F)19 Ford Way, HP13 5XW - 18/06113/FUL** - Householder application for construction of first floor rear extension and first floor side extension. Objection from DPC- •The proposed development is large and close (0.9m) to the neighbouring property (no 21 Ford Way) so may result in overshadowing. There are also concerns over whether there is sufficient parking, given the increased size of the property. Local guidance suggests there is not.

**G)13 Westover Road, HP13 5HY -18/05993/FUL** - Householder application for demolition of single storey extension and conservatory and construction of two storey side extension and single storey rear extension. Part removal of front garden wall. DPC Support this application. The proposed extension is well considered, making use of a number of positive aspects to minimise the impact of the works whilst retaining the character of the property. The Downley Village Design statement recommends simple, uncomplicated and understated designs in sympathy with surrounding properties and this is evident in this proposal.

**H)30 The Pastures, HP13 5LZ** - 18/06106/FUL - Householder application for the construction of single storey front extension- No comment from DPC

**D)J)Hilton, School Close, HP13 5TR-** 18/06042/FUL - Householder application for erection of single storey rear extension- No comment from DPC

**J) Starlight Stores, High Street, HP13 5XJ** -18/05932/FUL - Change of use from Use Class A1 to Use Class A1 & A3 (retrospective)- No objection from DPC however it has been noted that this is not the first time planning permission has been applied for retrospectively. The Council request that all items belonging to the shop are maintained within the shop boundary.

#### **Decision Notices**

**K)30 Selwood Way** - Ref. No: 18/05962/FUL- Householder application for construction of first floor side extension - Status: Application Permitted

**L)25 South View** - Ref. No: 18/05881/FUL- Householder application for construction of single storey rear extension and 1.0m high rear retaining wall and associated paving and steps - | Status: Application Permitted

**M)8 Gosling Grove-** Ref. No: 18/05876/FUL - Householder application for single storey front extension, replace front and side garage doors with windows in connection with conversion of existing garage into habitable room - Status: Application Permitted

**N)50 Grays Lane** -Ref. No: 18/05718- Householder application for construction of new external platform lift, new level access driveway and associated external alterations including widening of dropped kerb - Status: Application Permitted

**O)47 Gosling Grove** - Ref. No: 18/05683/FUL - Householder application for construction of single storey rear extension - | Status: Application Permitted

**P)3 Westover Road** - Ref. No: 18/05656/FUL - Householder application for construction of hip to gable end roof extension and 2 x rear dormer window in connection with loft conversion  
- Status: Application Permitted

**Q)37 Middlebrook Road** Ref. No: 18/05605/FUL - Householder application for erection of single storey front porch, two storey side extension including hip roof extension, insertion of rear dormer & two velux windows to front with loft conversion. Creation of additional parking area to front with new retaining walls & stairs  
- Status: Application Permitted

**R)57 Westover Road** - Ref. No: 18/05550/FUL - Householder application for construction of single storey rear extension, internal alterations and insertion of door and windows in connection with garage conversion to office  
- status: Application Permitted

**S)Hughenden Hall** Plomer Green Lane - Ref. No: 18/05434/LBC - Listed Building application for erection of two storey side extension with single storey linked extension to office & single storey extension to existing carport & internal alterations - Status: Application Permitted

**T)Hughenden Hall** Plomer Green Lane - Ref. No: 18/05433/FUL - Householder application for erection of two storey side extension with single storey linked extension to office & single storey extension to existing carport. - Status: Application Permitted

**13) Correspondence**

TFB conference is on the 4<sup>th</sup> July and open to all Councilors.  
Parish Digital drop in will take place in June.

**14) Reports from other Committees (7778/06/18)**

None1

**15) Resolutions and Items for Discussion (7779/06/18)**

The Council resolved to grant The Lighthouse £250 towards transport for children.

**16 Accounts (7780/06/18)**

Please find items set out below for payment by the Council.  
Items to be approved in June 2018

<b>To whom paid</b>	<b>Cheque number</b>	<b>Amount</b>
Bucks playing fields association	1644	£20.00
Excel office supplies - Office supplies	1645	£160.90
TBS Hygiene - Dog waste collection	1646	£187.20
Marlow First Management - Internal Audit fees	1647	£278.64
DOSCA- April & May venue hire	1648	£582.00
C Masters- Salary & Expenses	1649	£1,551.26
KAD Garden Service -May grass maintenance /Oak tree	1650	£2,094.00
ASW Marquee Hire Ltd - Festival Marquee hire	1651	£2,977.00
<b>Total</b>		<b>£7,851.00</b>

- Bank balance as at 1st June 2018 = £129,771.544
- Payments made in May 2018= £7,851.00

**17) Date of Next Meeting-** (7781/06/18)

10<sup>th</sup> July 2018 at the Downley War Memorial Hall

**18) Date and Place of Next Meetings of Committees** (7782/06/18)

CIA meeting in July

**19 Closure of the Meeting** (7783/06/18)

There being no other business the Chairman closed the meeting at 9 pm and thanked everyone for attending.

Chairman \_\_\_\_\_

Date \_\_\_\_\_