

Downley Parish Council
Minutes of a meeting of the Parish Council
Held in the Downley War Memorial Hall 11th September 2018 at 19.45

1 Attendance

Chairman Cllr C Burslem, Cllr Chandarana, Cllr P Loadman, Cllr Bowden, Cllr Egmore, Cllr Monroe-West, Cllr Sapsford , Cllr Srao, Cllr W Sreneskog

District and County Councillors- Cllr Wendy Mallen and Cllr Paul Turner

Chettina Masters – Clerk

Apologies – Cllr Lazenby

Three members of the public were present

2) Declaration of interest in items on the agenda (7802/09/18)

None

3) Minutes of the Previous meeting (7803/09/18)

Cllr Steneskog was missed off the previous minutes, Clerk to update the minutes

4) Adjournment for Public Questions (7804/09/18)

A member of the public raised the subject of a one-way traffic system in Downley. This will be discussed under item seven on the agenda.

5) Reports from County Councillor and District Councillor (7805/09/18)

Cllr Mallen reported on various County Council matters including the Live Well & Stay Well campaign. Council Mallen updated the Council on the transformation package that is aiming to ensure seamless care within agencies when a patient is discharged from hospital. Consultations and various Highway works in Buckinghamshire were discussed.

Cllr Turner updated the Council on the next improvement review meeting, the opening of the River Wye, Anti-Social behavior and the Local Plan. The Downley School will be sharing their vision on the 28th September.

6) Best Kept Village (7806/09/18)

A certificate of merit was awarded to Downley this year. Downley scored 84 marks which is 4 marks higher than last year. Community spaces were commended. Litter was an issue, this is being discussed at the next CIA meeting. The certificate will be on display at the Community Centre.

7) Traffic working group (7807/09/18)

Cllr Egmore updated the Council on the first working party meeting. Data from the SID devices had been analysed and shared with the group. Findings included statistics such as over a three week period on Pheasant Drive 20,000 vehicles were captured on the device, of those vehicles 6 exceeded 29 miles per hour. Maximum speed identified was 32 per hour.

Data from the Device on Middlebrook Rd was notably different, with the average speed being 26 miles per hour and a maximum speed recorded of 60 miles per hour.

A rota will be implemented to manage the locations of the devices. Next steps will be to move the devices to Commonsides and Plomer Green Lane. Emergency services and bus companies will be contacted to canvas initial views. Minutes of the meeting will go on the Parish Council website. Next meeting will be in October.

8) Village Library Discussion (7808/09/18)

Dosca have submitted a library redecoration proposal to the Council. This was circulated prior to the meeting and Councillors had a full discussion on how to move forward with this initiative. It was noted that the proposal in its entirety isn't suitable and the working party should reform to discuss a proposal that suits both Dosca and the library. A collaborative approach must be used to ensure this. An informal agreement between the Library and Parish Council was tabled by Councillor Loadman, this will be a resolution at the next meeting.

9) Street Light update (7809/09/18)

An invitation to tender will be going out to potential providers in November. There are ten lights out in the Village at the moment. Bucks County Council lights have been logged. A contractor has been asked to repair the Parish owned lights.

10) Allotments (7810/09/18)

It was agreed that a deposit of £50 would be requested from new plot holders. This would be used for clearing the site if the plot is not tended to. There is no interest to date from plot holders in holding a group meeting or forming a committee.

11) Website Update (7811/09/18)

The new website is up and running, thanks to Cllr Bowden for all his work on the website. Councillors are encouraged to use their Council email addresses for all Council correspondence in the interest of best practice. Some Councillors have not yet been able to set their email accounts up, Clerk to assist them with this.

12) Planning and decision notices (7812/09/18)

Planning Applications and Decision Notices.

A) 18/06900/FUL- Tamarisk, School Close- Householder application for construction of part single storey, part two storey front/side extension. Objection from DPC-

The proposed property will have eight habitable rooms - Countywide Parking Guidance (Sept 2015) states such a property requires 3 parking spaces.

The current site plan includes provision for parking to the south (front) and the east (flank) of the property. The proposal is for the extension to be sited on the east, removing that parking provision. This could potentially make the proposal unsustainable should the current owners needs change or the property be sold.

It is noted that when a neighboring property (Hylton, 01/05673/FUL) was extended, the plans provided a garage and wider entrance and larger parking area.

Should WDC be minded to approve this application the Parish Council would like these parking concerns considered.

B) 18/07026/FUL - Spinney Cottage Downley Common -Householder application for the erection of a single storey rear extension with associated retaining wall and steps.

Objection from DPCS -The Council note that insufficient data in the form of the Environmental Checklist has been provided to allow a qualified assessment of the environmental impact of this proposal to be made.

The drawings are also inaccurate when showing the dimensions on the dwelling.

C) 18/06988/FUL - The Cherry Pit- - Householder application for the erection of replacement conservatory to rear. No concerns from DPC

D) 18/06965/FUL - 2 Middlebrook Road - Erection of 1 x 2 bed attached dwelling, conversion of an existing garage into habitable accommodation, construction of a new garage and lower ground floor rear extension and creation of 2 new crossovers. If approved DPC would like two conditions applied

1) Similar restrictions as in 15_06396_FUL) “Conditions 6 & 9”

2) The paved parking area to be completed prior to the main works so as not to cause an obstruction to other residents and users of Middlebrook road.

Decision Notices.

E)Ref. No: 18/06709/FUL - Status: Application Permitted - 79 Littleworth Road

Downley - Householder application for removal of existing garage & erection of two storey side/rear & single storey side extensions and widening of hardstanding to front

F) Ref. No: 18/06686/FUL | Status: Application Permitted - 10 Curlew Close- Householder application for conversion of garage to habitable room

13) Correspondence (7813/09/18)

The Clerk updated on the following-

- The Clerk has been contacted by numerous members of the public this month about litter on Cross Court. Clerk will try to contact the owner of Cross Court.
- A letter was sent to the Council detailing security issues at the Festival involving drugs. Police were called. The Clerk will ask the Festival to consider security at the larger events.

- Clerk updated Councillors on numerous courses available from BALC.
- Chiltern Society Heritage festival starts on the 22nd September until the 6th October.
- Salvation Army contacted the Clerk to ask if the Council would consider a clothes bin. There are already two bins in the Village so no immediate need for another one.

14) Reports and Minutes of Committees (7814/09/18)

Cllr Loadman gave an update on the Resilience Plan. A document was tabled detailing the establishment of Downley resilience plan. This document will be an agenda item for the next meeting.

15) Resolutions and Items for Discussion (7815/09/18)

None

16) Accounts (7816/09/18)

Please find items set out below for payment by the Council.

Items to be approved in September 2018

To whom paid	Chq no	Amount
Downley War Memorial Hall- Venue hire September Parish meeting	1676	£15.00
Excel office supplies – replacement Parish filing cabinets	1677	£221.79
Dosca- June August library hire and venue hire	1678	£262.00
Morelock Signs Ltd - Backing plates for SIDS	1679	£432.00
West Wycombe Estate - Allotment rent	1680	£450.00
C Masters, Clerks salary + expenses	1681	£1,505.95
KAD Garden Services - Grass maintenance including tree works, bollard replacement	1682	£2,087.00
Total amount payable		£4,973.74

Bank balance 1st September 2018 - £ 118,101.03

Balance includes VAT refund £7,710.94

17) Date of Next Meeting- (7817/09/18)

9th October 2018 at the Downley Community Centre

28) Date and Place of Next Meetings of Committees (7818/09/18)

DCPS
CIA

16 Closure of the Meeting (7819/09/18)

There being no other business the Chairman closed the meeting at 9.45 pm and thanked everyone for attending.

Chairman _____

Date _____