

**Downley Parish Council**  
**Minutes of a meeting of the Parish Council**  
**Held in the Downley Community Centre 8<sup>th</sup> October 2019 at 19.45**

**1 Attendance**

Chairman Cllr P Loadman, Cllr Bowden, Cllr Burslem , Cllr Egmore, Cllr Lazenby, Cllr Monroe-West, Cllr Sapsford, Cllr W Steneskog, Cllr Srao

**Apologies from** - Cllr Chandarana

**District and County Councillors in attendance** – Cllr Turner and Cllr Mallen

**2) Declaration of interest in items on the agenda** (7999/10/19)

None

**3) Minutes of the Previous meeting** (8000/10/19)

The Sept minutes were agreed as correct and signed.

**4) Adjournment for Public Questions** (8001/10/19)

None

**5) Reports from County Councillor and District Councillor** (8002/10/19)

Cllr Mallen gave an update on the following –

School bus transport.in Bucks

Stoptober – Stop smoking campaign

The building work on The Pastures and complaints received

Cllr Turner gave an update on the Community Governance Review and the Council Tax realignment.

**6) Street Light project** (8003/10/19)

Tenders have been sent to four potential lighting contractors. The deadline for replies is the 18<sup>th</sup> October, with tenders being reviewed on the 22<sup>nd</sup> October.

**7) Library project update** (8004/10/19)

There has been agreement reached between the Library and the Dosca/DPC working party. Work to commence in the new year.

**8) Road Safety complaints (8005/10/19)**

Numerous complaints were received this month regarding road safety on Littleworth Rd, Middlebrook Rd, Hithercroft Rd. An analysis of the SID data was reviewed. One SID is in place on Littleworth Rd, the other one is being repaired. The Council continues to do everything within its powers to promote road safety.

LAF applications and TFB consultations were discussed. TFB have altered the submissions made by the Council, the Council decided to formally request the original plans were adhered to, the Clerk will contact TFB.

**9) Community Governance Review (8006/10/19)**

The Council have responded formally to the Community Governance review.

**10) Parking Enforcement (8007/10/19)**

Parish Councils have the option to employ the services of private organisation to patrol the highway and enforce parking rules. Cllr Burslem will look into this and update the Council on the practicalities of doing this.

**11) Planning applications (8008/10/19)**

**A) 19/07096/FUL- 5 Faulkner Way-** Householder application for construction of single storey rear extension replacing existing conservatory building (Retrospective)- The property is outside AONB & Conservation Area. The (proposed) works are not visible from road, so will not impact the streetscene.

DPC note that the comments are to a retrospective application and it's disappointing that due process has not been followed. There is also concern that the application states it is a replacement of a conservatory but the photos in the application look like a brick extension.

**B) 19/07108/FUL- 5 Court Close-** Householder application for construction of single conservatory to side elevation- No concerns.

It is not felt that the proposed plans will materially impact neighbouring properties or be out of keeping with the area

**C) 19/07128/TPO- 42 South View-** Cut back a number of thin branches to 1 x Beech as there a number of thin branches overhanging into the garden- Refer to arborist.

**Decision notices**

**D) Ref. No: 19/07020/CTREE - 21 Chapel Street - Crown lift to 4 metres 1 x Sycamore (T1) to ground level due to re-landscaping garden and crown reduce by 0.5 - 1.0 metres to 1 x Cherry (T2) - Status: Not to make a Tree Preservation Order**

**E) Ref. No: 19/06973/CTREE - The Cottage Downley Common- Fell group of 3 x Hawthorns and 1 x Oak tree - Status - Not to make a Tree Preservation Order**

**F) Ref. No: 19/06881/FUL - 124 Southfield Road - Householder application for construction of single storey rear extension and external alterations (alternative scheme to pp 19/05699/FUL) - Status: Application Permitted**

**G)** Ref. No: 19/06745/TPO - 10 Talbot Avenue - Cut back branches to the boundary of 1 x Beech Tree to clear area for a proposed shed - **Status: Application Permitted**

**H)** Ref. No: 19/06639/FUL - 60 Pheasant Drive - Householder application for construction of single storey rear extension - **Status: Application Permitted**

**I)** Ref. No: 19/06628/FUL - 6 Hillfield Close

**-2760-**

Householder application for single storey side and rear extensions, part two storey/part single storey front extension, part conversion of garage to habitable room and insertion of roof lights to existing side extension, front and rear roof slope and alterations to fenestrations - Status: Application Permitted

**J)** Ref. No: 19/06575/FUL - 8 Chapel Street - Householder application for part single part two storey rear extension - Status: Application Refused

**K)** Ref. No: 19/06520/FUL - 20 Plomer Green Lane - Householder application for construction of 1 x dormer window to side, single storey side extension and partial conversion of existing outbuilding to utility room - Status: Application Withdrawn

**L)** Ref. No: 19/06416/FUL - 119 Littleworth Road

Householder application for installation of satellite dish. - Status: Application Permitted

## **12) Correspondence** (8009/10/19)

- Councillors are reminded to check the BALC website for training opportunities
- The Clerk has received numerous complaints this month regarding parking
- Various charities have asked for their posters to be placed in the notice boards

## **13) Reports and minutes of Committees** (8010/10/19)

Councillors gave an overview of meetings attended this month including –

DCPS –The DCPS are in the process of organising the bonfire event for the 5<sup>th</sup> November. Post replacement project is underway and being paid for by a grant from the festival committee.

Festival Committee- AGM is coming up in November. Downey Day 2020 has been conformed for the 20th June.

## **14) To consider Resolutions and Items for discussion which have been notified** (8011/10/19)

None

-2761-

**15) Accounts (8012/10/19)**

**Accounts.**

<b>Payee</b>	<b>Cheque Number</b>	<b>Amount</b>
Marlow First Management - Internal audit fees	1800	£104.64
BALC - Training courses	1801	£146.32
TBS Hygiene Ltd - Dog waste collection	1802	£216.00
PKF Littlejohn LLP - External audit fees	1803	£480.00
KAD Garden Services - Grass maintenance and hedging	1804	£2,733.00
		<b>£3,679.96</b>

Cheques paid out this month £1522, Clerks salary and expenses, cheque number 1799

Bank balance as of 1st October 2019 £208,747.98

Balance Includes allotment rents and second part of the precept payment.

Balance includes £35,000 reserve funds for the lighting project.

-2762-

**16) Date and Place of next Meeting (8013/10/19)**

Parish Council meeting – 12<sup>th</sup> November 2019 – Downley Community Centre

**17) Date and place of next meetings of Committees (8014/10/19)**

Dosca, DCPS, Street Light Committee, Finance Committee

**18) Closure of the Meeting (8015/10/19)**

There being no other business the Chairman closed the meeting at 9.45pm and thanked everyone for attending.

**Chairman**\_\_\_\_\_

**Date**\_\_\_\_\_