



## **Minutes of the Meeting of the Downley Parish Council held on Tuesday 9<sup>th</sup> April 2024 at 7:30 p.m.**

Present: Councillors M Lazenby (Chairman presiding), P Brooks, K Chandarana A Lenard, A Mann, W Monroe-West, T Snaith and W Steneskog

Officers: G Tandy (Clerk)  
Buckinghamshire Councillor P Turner

### **1) Apologies for absence (8836/04/24)**

Apologies were received from Councillors K Ahmed, S Biggs, C Lenton and Buckinghamshire Councillor M Hussain

### **2) Declarations of interest and Dispensations (8837/04/24)**

None

### **3) Minutes (8838/04/24)**

The minutes of the meeting held on 12<sup>th</sup> March 2024 were agreed and signed as a correct record.

### **4) Public participation session (8839/04/24)**

None

### **5) To receive and note the reports of Buckinghamshire Councillors (8840/04/24)**

Councillor Turner provided a written report which was circulated to the Parish Councillors

### **6) Planning Committee (8841/04/24)**

The minutes of the Planning Committee meeting of 7<sup>th</sup> March 2024 were received and noted.

### **7) Councillors Reports (8842/04/24)**

Cllr Lazenby reported that plans for the Festival and Art show were both progressing. She explained that the poor weather experienced through March and April had caused the next working party at the Gosling Grove Sandpits Pond to be rescheduled for Saturday 18<sup>th</sup> May

### **8) Allotments skip (8843/04/24)**

It was unanimously RESOLVED that the Council should provide a skip this May, the Clerk will write to the plot holders to make them aware of the cost and explain that the skip should not be used for compostable waste. This will be the last time that the Council provide a skip, if rubbish is dumped at the site, then it will be cleared at plot holder's expense.

### **9) Information Board (8844/04/24)**

Council considered a request made by High Wycombe Museum to site an information board on the Common relating to the former Mines and West factory. The Clerk had previously sought the opinion of the Downley Common Preservation Society who were opposed to the suggestion. Council felt the proposed site to be unsuitable and the Clerk was directed to respond and reject the request.

**10) Downley Day 2024 (8845/04/24)**

Council considered activities for Downley Day and how best we should be represented. It was agreed that following on from the wildflowers site in Faulkner Way other green spaces could be considered for inclusion such as that which runs alongside the path from Plomer Green Lane into Willoughby's Walk.

Correspondence identifies verge parking as unsightly and a nuisance to residents. Views could be sought on the provision of grass parking reinforcement to protect verges, with Jubilee Road as a potential testbed.

Post it notes to be used to garner views on "What I love about Downley" and "What would we like to work on".

We will share our pitch with Buckinghamshire Culture looking to promote the Fireside project earmarked for 12<sup>th</sup> October.

**11) Bank Reconciliation (8846/04/24)**

Council noted the reconciliation of the current account dated 31<sup>st</sup> March 2024.

**12) Invoices (8847/04/24)**

Payments made since the last meeting on 12<sup>th</sup> March 2024 were noted and approved . The schedule of invoices received through March and April and still outstanding was considered and authorised.

Date	Payee	Details	Ex-VAT	VAT	Total
12/03/2024	Buckinghamshire Pension Fund	Staff pension	£ 593.52	£ -	£ 593.52
14/03/2024	Edge IT Systems	Finance package cancellation	£ 410.00	£ 82.00	£ 492.00
25/03/2024	BT	Telephone & Wi-Fi	£ 30.24	£ 6.05	£ 36.29
25/03/2024	Telecoms World	Telephone	£ 12.08	£ 2.42	£ 14.50
28/03/2023	G Tandy	Staff salary	£1,723.76		£1,723.76
28/03/2023	HMRC	Tax and NIC	£ 461.25		£ 461.25
31/03/2024	Unity Trust Bank	Bank Charges	£ 18.00	£ -	£ 18.00
11/04/2024	TBS Hygiene LTD	Dog waste bins	£ 150.00	£ 30.00	£ 180.00
11/04/2024	Open Spaces Society	Annual Membership	£ 45.00	£ -	£ 45.00
11/04/2024	KAD Garden Services	Gardening in March 2024	£2,573.00	£ -	£2,573.00
11/04/2024	G Tandy	Clerks Expenses	£ 433.50	£ -	£ 433.50
11/04/2024	M Lazenby	Chaimans Expenses	£ 19.70	£ -	£ 19.70
16/04/2024	BMKALC	Training course	£ 10.00	£ -	£ 10.00
26/04/2024	Claritas	Professional Fees	£ 25.00	£ 5.00	£ 30.00
01/05/2024	BMKALC	Membership fees	£ 810.39	£ -	£ 810.39
16/05/2024	SLCC	Clerks subscription	£ 229.00	£ -	£ 229.00
	Totals		£7,544.44	£ 125.47	£7,669.91

**13) Clerks Progress Report (8848/04/24)**

Noted

**14) To note the date and place of the next meeting (8849/04/24)**

**Tuesday 14<sup>th</sup> May 2024 at 7:30 p.m. at the Downley Community Centre**

**15) Closure of the meeting (8850/04/24)**

There being no other business, the meeting closed at 20:28.

Chairman

Date