



Downley Community Centre

Telephone: 01494 528133

[clerk@downleyparishcouncil.org](mailto:clerk@downleyparishcouncil.org)

[www.downleyparishcouncil.org](http://www.downleyparishcouncil.org)

## DOWNLEY PARISH COUNCIL

TO: ALL MEMBERS OF THE COUNCIL

You are **HEREBY SUMMONED** to attend a **MEETING** of the **DOWNLEY PARISH COUNCIL** which will take place **ON TUESDAY 11<sup>th</sup> February 2025 at 7:30 p.m.**  
**at the Downley Community Centre.**

### A G E N D A

1. To record **Attendance** and receive **Apologies for Absence**.
2. **Declarations of Interest & Dispensations** – to receive any declarations of interest and confirmation of any dispensations.
3. To Approve the **Minutes** of the Meeting of Council held on 14<sup>th</sup> January 2025.
4. **Public Participation Session** - There is an overall time limit of 10 minutes for this segment. No single speaker may speak longer than 2 minutes. Points raised, but not on this evening's agenda, will not be addressed at this meeting but will be answered during the next working day or added to a future agenda as appropriate.
5. To receive and note **reports from Buckinghamshire Councillors**.
6. **Councillor reports** – councillors to report on any meetings attended or on the activities of any external bodies they represent.
7. **To receive and note the minutes of the Planning Committee** dated 16<sup>th</sup> January 2025.
8. **To consider the following planning applications:**
  - 25/05004/FUL 1 Brenchwood Close**  
Application for: Householder application for construction of single storey front and rear extensions, internal alterations and garage conversion.
  - 25/05100/TPO Cross Court**  
APPLICATION FOR: Reduce in height by up to 3m to prevent snap-out and reduce overall size x 2  
Silver Birch (G2), reduce the height of the tree by up to 2.5m to prevent snap-out and reduce overall size x 1 Silver Birch (T1), reduce by 3 metres to leave finishing height of 5 metres to allow the tree to reshoot from new pollard growth points x 2 Ash (G1), crown reduction by 3 metres and shape to balance canopy and clear overhang of the road and footpath x 1 Purple Plum (T2), recommend the reduction in height by 2m from tips to prevent snap out and reduce overall size of the tree in the position x 1 Silver Birch (T3) and remove as dead x 1 Hawthorn tree and x 1 Hawthorn bush (G1)
9. **Banking** – To receive and note balances on accounts held as at 31<sup>st</sup> January 2025 Appendix A
10. **Grounds Maintenance Contract** – to receive and note an update from the Grounds Maintenance working party Appendix B
11. **Memorials** – to consider requests for 3 memorials within Downley:
  - A) A replacement memorial bench at the cricket club
  - B) The replacement of a fallen tree at Jubilee Green (unmarked memorial)
  - C) The planting of a woodland tree near to the cricket pitch (unmarked memorial)
12. **Allotment Fencing** to consider the recommendations of the Allotment Committee regarding securing the Jubilee Allotments with replacement fencing.
13. **Invoices** – to note those invoices paid since the last meeting on 14<sup>th</sup> January and to consider and authorise those invoices received in January/December still outstanding Appendix C

14. To note the Clerks progress report Attached.
15. To note the date and place of the next Meeting  
Tuesday 11<sup>th</sup> March 2025 at Downley Community Centre.

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**

*Giles Tandy* Clerk to the Council 06/02/25